

**University of Florida  
College of Public Health & Health Professions Syllabus  
Occupational Therapy  
OTH 5816: Level 1 Adult Practicum**

2016

Delivery Format: On-Campus and Individual site locations as assigned  
Course materials will be in CANVAS

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Office Hours: Monday 3:30 pm -5:00 pm (will be rescheduled any week it conflicts with course schedule)

Preferred Course Communications: email or during office hours

**Prerequisites:** Admission to MOT program and completion of OTH 5002 & OTH 6539 & OTH 5435.

## **PURPOSE AND OUTCOME**

**Course Overview:** Practicum also known as Level I fieldwork is designed to afford students the opportunity for hands-on assessment, evaluation, treatment planning and client intervention. The student will learn to be part of the therapy team and professionally interact with clients and healthcare providers. This fieldwork provides the opportunity for students to translate their professional behavior, observation skills, performance skills and clinical application of their knowledge into a clinical setting. These experiences may take place in hospitals, nursing homes, and outpatient clinics during the week after Thanksgiving break.

**Relation to Program Outcomes:** ACOTE Standard C.1.0. Fieldwork Education

Fieldwork education is a crucial part of professional preparation and is best integrated as a component of the curriculum design. The experience provides the student with the opportunity to carry out professional responsibilities under supervision and for professional role modeling. The goal of Level I fieldwork is to introduce students to the fieldwork experience, to apply knowledge to practice, and to develop understanding of the needs of clients.

**Course Objectives and/or Goals:** Upon completion of the assigned fieldwork experience the students will:

1. Demonstrate therapeutic use of self, including one's personality, insights, perceptions, and judgments, as part of the therapeutic process in individual interaction. (B.5.7)
2. Discuss and evaluate personal and professional abilities and competencies as they relate to job responsibilities. (B.9.6)
3. Effectively interact through written, oral and nonverbal communication with the client, family, significant others, colleagues and other health providers and the public in a professionally acceptable manner. (B.5.20)
4. Documentation of occupational therapy services to ensure accountability of service provision and to meet standard for reimbursement of services. Documentation must effectively communicate the need and rationale for occupational therapy services. (B.4.10)
5. Develop the ability to use appropriate screening and assessment tools and procedures to evaluate the client's occupational performance. (B.4.1, B.4.2, B.4.3, B.4.4)
6. Use evaluation findings based on appropriate theoretical approaches, models of practice, and frames of reference to develop occupation-based intervention plans and strategies. (B.5.1)
7. Grade and adapt the environment, tools, materials, occupations and interventions to reflect the changing needs of the client, the sociocultural context, and technological advances. (B. 5.23)
8. Observe and provide occupational therapy interventions and procedures to enhance safety, health and wellness, and performance in ADL's and IADL's. (B.5.2)
9. Gain understanding of the interdisciplinary, referral, and consultative processes. (B.5.22)

10. Understand the continuum of care to include understanding of the role of OT in care coordination, case management, & transition services. (B.5.27)

## DESCRIPTION OF COURSE CONTENT

### COURSE POLICY AND PROCEDURES: Level 1 Practicum

During the week after Thanksgiving, you will be assigned to a 40 hour, one week practicum. Facilities are available in most areas of Florida, and in various regions of the country. A preference list of cities you would like to go to can be submitted to the AFWC in September. You will not be able to choose a particular facility. Travel from your requested cities can be up to 60 miles/60 minutes. At least 2 cities must be further than 60 miles apart (unless you have an accepted hardship to stay in the Gainesville area).

The Fieldwork Coordinator will make the final placement decisions and try to accommodate your preferences when possible. This course sequence is designed to meet the American Occupational Therapy Association guidelines for Level 1 Fieldwork Experience.

1. All students must have immunization, HIPAA and CPR requirements met prior to the start date of practicum. Many sites are now requiring drug screens, fingerprints and background checks.
2. Attendance: To meet the requirements of this practicum, students must complete 40 hours on site. If due to illness or a similar emergency situation you must miss time, and you have not completed 40 hours, you must make the time up missed.
3. By **Sept. 9<sup>th</sup>**, the student will turn in form with four-five preferences for location, in specific ranking order. Out of state requests are due before you leave for summer break. Please check with fieldwork coordinator prior to listing out of state cities. If you are requesting a small city/town, please be sure to indicate what other cities are nearby and driving distance. One hour (as determined by Google Maps) will be considered possible commuting distance.
4. The fieldwork coordinator will make assignments with available facilities.
5. The student will be notified of placements by a posting on the course website. The name and contact information for site will be noted on this posting.
6. One month prior to the start date, the student should call or email the supervisor. Remember they are therapists and often difficult to get hold of, be persistent. If you have tried many times and are unsuccessful, **try a phone call to the site**, after that do not hesitate to contact the fieldwork coordinator to help locate them. Include the following in your initial contact:
  - a. Be sure to thank them for the opportunity they are offering you to train with them.
  - b. Include your full name and that you are a University of Florida Occupational Therapy student.
  - c. Ask about any preparations you may need, such as vaccinations, influenza shot, drug test, fingerprinting or background checks. There may be a cost involved in these.
  - d. Inquire about the start time, dress code, directions and parking.
  - e. Inquire about specific evaluations or treatment modalities used onsite so that you can refresh your skills as necessary.
  - f. Ask about specific physical expectations of the site, particularly if you have physical limitations. If accommodations are to be made, please notify the fieldwork coordinator and the Dean of Students Office.
  - g. Be sure to check in the site file for any other information that may be pertinent. These files are located in the CANVAS course files.

**Topical Outline/Course Schedule:** Any changes will be posted as an announcement in Pediatrics course web site. Room numbers will be listed on master pediatrics course calendar.

Date(s)	Topic
Aug. 22	Practicum Overview
Oct. 10 8:30	Practicum preparation
Nov. 7 8:30	Practicum preparation
Nov. 7 10:30	OSHA/Infection Control
Nov.27 – Dec.3	Full week at site as assigned
Dec. 5 9:30	Practicum Review, Eval form & SOAP note due
Dec. 8 & 9 12:50	Hard Copy of case study due at time of presentation

## Course Materials and Technology

### RECOMMENDED TEXT BOOK

Vroman, K & Stewart, E. (2014). Occupational Therapy Evaluation for Adults: A Pocket Guide 2<sup>nd</sup> ed. Lippincott Williams & Wilkins

For technical support for this class, please contact the UF Help Desk at:

- [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu)
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

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## ACADEMIC REQUIREMENTS AND GRADING

### Assignments/Grading

Requirement	Due date	Grade to pass
Preference form	Sept. 9th	n/a
1. Evaluation of Fieldwork	Dec. 5 <sup>th</sup>	P/F 42/66 to pass
2a. SOAP note	Dec. 5 <sup>th</sup>	*50
2b. Case Study/presentation	Dec. 8 <sup>th</sup>	*150 <b>*Combined 150/200 for SOAP note and case to pass this section</b>

This is a pass/fail course. You must pass both the experiential section and the 2 assignments to pass the course. If you do not pass this course you will be required to repeat it prior to starting Level 2 Fieldwork. Grades will be S for Satisfactory Completion, U for Unsatisfactory Completion and I for Incomplete

Letter grade to grade point conversions are fixed by UF and cannot be changed.

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

For greater detail on the meaning of grades and university policies related to them, see the Registrar's Grade Policy regulations at:

<http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### Policy Related to Required Attendance

This course requires the equivalent of one week full time work in a clinical setting. Any time missed must be made up. For information regarding the UF Attendance Policy see the Registrar website for additional details:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

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## STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

### Expectations Regarding Course Behavior

Students will be expected to wear professional dress as determined by the clinical site. The default profession dress is the UF OT polo and dress slacks and closed toed shoes.

### Communication Guidelines

No cell phone use is permitted during clinical hours.

### Academic Integrity

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

**“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”**

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

**“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”**

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>  
<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

### Online Faculty Course Evaluation Process

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

## SUPPORT SERVICES

### Accommodations for Students with Disabilities

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodations. Students with disabilities should follow this procedure as early as possible in the semester.

If you require fieldwork accommodations because of a disability, you must register with the Dean of Students Office <http://www.dso.ufl.edu> prior to fieldwork **assignment of placement**. The Dean of Students Office will provide documentation to you, which you then give to the instructor when requesting accommodation. The College is committed to providing reasonable accommodations to assist students in their coursework and fieldwork.

### Counseling and Student Health

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.
- You Matter We Care website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>
- Crisis intervention is always available 24/7 from:  
Alachua County Crisis Center  
(352) 264-6789  
<http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

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