

Doctor of Occupational Therapy Absence Petition- Missed Class/Missed Fieldwork Form

Submit to OT Program Director at least 30 days prior if absence is due to a planned event or as soon as possible if absence is due to illness or emergency. Resubmit with instructor initials after completion of make-up work.

Student name: _____

UFID: _____ Date Petition submitted: _____

Function or event: _____

Justification for missing class/fieldwork:

Dates of missing classes/fieldwork: _____

Date to return to class/fieldwork: _____

<i>Course</i>	<i>Instructor or FW educator</i>	<i>Instructor signature approval of plan</i>	<i>Date plan completed</i>	<i>Instructor initials- Completion approved</i>

Plan details attached (note taker, additional assignment/lab activities, time frame, etc.)

Student Signature: _____ Date: _____

Approved: _____ Not Approved/reason: _____

Program Director Signature: _____ Date: _____

Academic Fieldwork Coordinator (if applicable): _____ Date: _____