Instructor Name: Emily Pugh, MA, OTR/L, FAOTA
Room Number: HPNP 2110
Phone Number: 352-273-6096
Email Address: epugh@phhp.ufl.edu
Office Hours: Mondays and Tuesdays 3:00-4:00pm or email for an appointment
Teaching Assistants: Lindsey Telg, MOT, OTR/L, Dr. Luther King
Preferred Course Communications (e.g. email, office phone): Email

Prerequisites
OTH 6324 Psychosocial OT Evaluation and Intervention with a grade of C or higher

Co-requisites
OTH 6437 Occupation-based Practice and Rehabilitation: Physical Domain

PURPOSE AND OUTCOME

Course Overview
This course is the lab associated with OTH 6437. This lab course addresses occupation-based practice for adults and older adults with physical impairments resulting in rehabilitation needs. Students will practice assessment and interventions to improve occupational performance of clients across occupational therapy domains and through the occupational therapy process as related to rehabilitation.

Relation to Program Outcomes
This is the course that corresponds to the 2-credit lecture course, OTH 6437: Occupation-based Practice and Rehabilitation: Physical Domain, which has the same course objectives. The course is situated in the fall semester, second year of the Doctor of Occupational Therapy program. During this semester, the specific application of previously acquired knowledge to more complex activities and issues of participation in adults and seniors is emphasized. Students develop theoretically sound, evidence- and occupation-based interventions grounded upon the analysis and application of clinical competences in the core knowledge of occupational therapy. Classroom and laboratory activities are used to develop and evaluate individual student competencies. The focus is on instructional outcomes (Phase 1) related to the following curricular themes: critical thinking for practice and scholarship, psychomotor skills, collaborative practice, and professionalism.

Course Objectives and/or Goals

<table>
<thead>
<tr>
<th>Student Learning Objectives- Upon successful completion of the course, students will be able to:</th>
<th>ACOTE Standard(s)</th>
<th>Curricular Theme(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demonstrate ability to identify safety concerns and address safety of self and others.</td>
<td>B.3.7. Safety of Self and Others</td>
<td>Critical Thinking</td>
</tr>
<tr>
<td>Apply occupational therapy models of practice and/or theoretical frameworks to the selection of appropriate standardized and/or non-standardized assessments for evaluating occupational performance and creating intervention plans that address occupational therapy's domain of practice (i.e. ADL, IADL, work, rest/sleep, etc.).</td>
<td>B.2.1. Scientific Evidence, Theories, Models of Practice, and Frames of Reference</td>
<td>Critical Thinking; Valuing of Diversity</td>
</tr>
<tr>
<td></td>
<td>B.4.4 Standardized and Nonstandardized</td>
<td></td>
</tr>
<tr>
<td>Administer assessment tools using appropriate procedures and protocols.</td>
<td>Psychomotor Skills</td>
<td>B.4.5 Application of Assessment Tools and Interpretation of Results</td>
</tr>
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<tr>
<td>Demonstrate an understanding of psychometrics in order to appropriately interpret results of criterion-referenced and norm-referenced standardized assessment tools.</td>
<td>B.4.7. Interpret Standardized Test Scores</td>
<td>Critical Thinking</td>
</tr>
<tr>
<td>B.4.8. Interpret Evaluation Data</td>
<td>Critical Thinking</td>
<td></td>
</tr>
<tr>
<td>Select and provide appropriate occupation-based and evidence-based interventions, purposeful activities and preparatory methods that support remediation and/or compensation within occupational therapy's domain of practice and/or client safety.</td>
<td>B.4.9. Remediation and Compensation</td>
<td>Critical Thinking; Psychomotor Skills</td>
</tr>
<tr>
<td>B.4.10. Provide Interventions and Procedures</td>
<td>Critical Thinking; Psychomotor Skills</td>
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<tr>
<td>B.4.16. Dysphagia and Feeding Disorders</td>
<td>Critical Thinking; Psychomotor Skills</td>
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</tr>
<tr>
<td>Provide intervention using orthotic devices, including fabricating and fitting clients for orthotics, and training clients to use and maintain orthotic devices for improved occupational performance.</td>
<td>B.4.12. Orthoses and Prosthetic Devices</td>
<td>Critical Thinking; Psychomotor Skills</td>
</tr>
<tr>
<td>Demonstrate understanding of the evidence, rationale, principles, and safety concerns for use of superficial thermal and mechanicalmodalities, and deep thermal and electrotherapeutic modalities as preparatory to occupation-based and purposeful activity interventions. Apply superficial modalities safely and appropriately to improve occupational performance.</td>
<td>B.4.17 Superficial Thermal, Deep Thermal, and Electrotherapeutic Agents and Mechanical Devices</td>
<td>Critical Thinking; Psychomotor Skills</td>
</tr>
<tr>
<td>Apply the concepts of grading and adapting to client-centered occupational therapy interventions, including those involving the environment.</td>
<td>B.4.18. Grade and Adapt Processes or Environments</td>
<td>Critical Thinking; Psychomotor Skills</td>
</tr>
<tr>
<td>Implement strategies for supervision and collaboration with occupational therapy assistants and other professionals within rehabilitation settings.</td>
<td>B.4.24. Effective Intraprofessional Collaboration</td>
<td>Collaborative Practice</td>
</tr>
<tr>
<td>B.4.25. Principles of Interprofessional Team Dynamics</td>
<td>Collaborative Practice</td>
<td></td>
</tr>
<tr>
<td>Monitor client progress, including the systematic collection and analysis of data, in order to determine need for reassessment and subsequent continuation and/or modification of the intervention plan.</td>
<td>B.4.22. Need for Continued or Modified Intervention</td>
<td>Critical Thinking</td>
</tr>
<tr>
<td>Plan for discharge and termination of occupational therapy services based on client needs and resources, and in collaboration with the client, caregiver and team.</td>
<td>B.4.28. Plan for Discharge</td>
<td>Critical Thinking; Collaborative Practice</td>
</tr>
<tr>
<td>Positively change behavior based on constructive feedback received in class.</td>
<td>n/a</td>
<td>Professioanlism</td>
</tr>
</tbody>
</table>
**Instructional Methods**
Instructional methods include: class lecture, online PowerPoint slides, readings, posted preparatory learning activities, individual and group assignments, presentations, lab experiences, site visits, and competency and objective evaluations. This course includes blended learning activities.

**DESCRIPTION OF COURSE CONTENT**

**Topical Outline/Course Schedule** *(NOTE: Additional readings and preparatory activities will be included on the Canvas website. You will need to check it when preparing for a specific class.)*

<table>
<thead>
<tr>
<th>Week</th>
<th>Date(s)</th>
<th>Topic(s)</th>
<th>Readings/Preparatory Activities</th>
</tr>
</thead>
</table>
| 1    | 8/20, 8/21, or 8/22 | Lab  
- Course Introduction & Overview  
| 2    | 8/26 | Lecture  
- Safety. Use of Gait Belts  
- Using the SAFE Approach to Inform Safe Practices  
Lab  
- Assessment of Trunk/ Postural Control | Radomski Ch. 33. Read the entire chapter and then focus on neurological impairments and postural control |
| 3    | 9/3, 9/4, or 9/5 | Lab  
- Assessment of Balance | Radomski Ch. 21. Focus on pp. 614-644  
Review anatomy and kinesiology related to the trunk, upper and lower extremities  
**Due: Case Study - Theoretical Foundations (due by 9:00 AM Tuesday AM)** |
| 4    | 9/9 | Lecture  
- UE Ortho – Shoulder (Mr. Cricchio)  
Lab  
- Upper Extremity Assessments | Radomski Ch. 36  
Radomski Ch. 8 and pp. 1134 & 1135 |
| 5    | 9/16 | Lecture  
- UE Ortho – Elbow/Forearm (Mr. Cricchio)  
Lab  
- Neuromotor Interventions to Support Occupation | Radomski Ch. 21  
**Due: Case Study – Findings: Assessments and Scores and Data from Observations and Interviews (due by 9:00 AM Tuesday AM)** |
<table>
<thead>
<tr>
<th>Week</th>
<th>Date(s)</th>
<th>Topic(s)</th>
<th>Readings/Preparatory Activities</th>
</tr>
</thead>
</table>
| 6    | 9/23    | Lecture  | Radomski Ch. 21. Focus on pp. 644-669  
                                         | Lab     | Due: Case Study - Summative Findings through Interpretation (due by 9:00 AM Tuesday AM) |
|      | 9/24, 9/25, or 9/26 | UE Ortho – Wrist (Mr. Cricchio) |                                  |
|      |         | Reach & Grasp to Support Occupational Performance and Prevent Impairment |                                  |
| 7    | 9/30    | Lecture  | Radomski Ch. 34                  |
|      | 10/1, 10/2, or 10/3 | UE Ortho – Hand (Mr. Cricchio) | Due: Case Study - Intervention Plan (due by 9:00 AM Tuesday AM) |
|      |         | Lab      |                                  |
| 8    | 10/7    | Lecture/Lab | Jacobs & Austin TBA              |
|      | 4:00-8:00pm in Rm. 1107 (combined sections) | Orthotics (Mr. Cricchio) | Due: Assessment educational handout |
| 9    | 10/14   | Lecture/Lab | Jacobs & Austin TBA              |
|      | 4:00-8:00pm in Rm. 1107 (combined sections) | Orthotics (Mr. Cricchio) | Due: Orthoses  
                                         | Exams (Lecture Exam & Lab Exam) | Due: Orthopedics client handout |
| 10   | 10/21   | Lecture  | Radomski Ch. 38                  |
|      |         | Spinal Cord Injury Assessment (OT professional dress) | Read entire chapter and then focus on SCI assessment |
|      |         | Lab      | Radomski Ch. 9 & 22              |
|      |         | Sensory and Pain Assessment and Intervention |                                  |
| 11   | 10/28   | Lecture/Lab | Radomski Ch. 19                  |
|      | 4:00-8:00pm Rm. 1107 (combined sections) | Preparatory Methods in Orthopedics: Orthotics and Physical Agent Modalities and (Mr. Cricchio) | Due: SCI video reflection |
|      |         | Site Visit: Brooks Rehabilitation Hospital – Jacksonville (OT professional attire) | Radomski Ch. 38  
                                         | Spinal Cord Injury Intervention | Focus on SCI intervention  
<pre><code>                                     | Exams (Lecture Exam &amp; Lab Exam) | Due: Case Study - Intervention Plan Goals and Activities (due by 9:00 AM on Monday, November 1st) |
</code></pre>
<p>| 12   |         | Level 1 Fieldwork |                                  |</p>
<table>
<thead>
<tr>
<th>Week</th>
<th>Date(s)</th>
<th>Topic(s)</th>
<th>Readings/Preparatory Activities</th>
</tr>
</thead>
</table>
| 13   | 11/12, 11/13, or 11/14 | Lab  
- Case study group work | Due: Intervention educational handout |
|      | 11/18   | Lecture  
- Feeding and Swallowing |  |
|      |         | Lab  
- Feeding & Swallowing |  |
| 14   | 11/20 Lab A or 11/21 Lab B (as assigned in PM classes) |   | Due: Case Study - Treatment Activities and Contributing Factors (due by 9:00 AM Tuesday AM) |
| 15   | 11/25   | Lecture  
- Acute care |  |
|      | 11/26   | Lab:  
- Acute care |  |
| 16   | 12/2 (All students) | Lecture  
- Presentations | Due: Case Study and Presentation (due by 9:00 AM Monday) |
|      | 12/3 (All students) | Lab  
- Presentations |  |
| 17   | 12/11 (Wed, 9:30-11:30) G - 101  
12/12 (Thurs, Hours TBA) | Final Exams (Lecture Exam & Lab Exam) | Competency Assessment |

**Course Materials and Technology**

Classes are posted on Canvas and are accessed via E-learning Support Website: [http://elearning.ufl.edu/](http://elearning.ufl.edu/).
Access to a tutorial that includes the May 2017 upgrade: [https://community.canvaslms.com/videos/1124-canvas-overview-students](https://community.canvaslms.com/videos/1124-canvas-overview-students).

**Laptops/Tablets**: Laptops may be used in class for taking notes, viewing slides, or accessing websites associated with ongoing class activities. Students are not allowed to use laptops in class for any other reason. Topic instructors may further limit or prohibit the use of laptop used during presentations.

**Required Course Materials & Textbooks:**


We will also be referring to textbooks from the OT Foundations and the Psychosocial OT Evaluation & Intervention courses:


- You will also need membership in the American Occupational Therapy Association to access resources available on the website [www.aota.org](http://www.aota.org)

- Required journal article readings, links for materials, and learning activities will be posted on the Canvas course website in the corresponding weekly and topic module [http://elearning.ufl.edu/](http://elearning.ufl.edu/)

**Recommended Textbooks (Optional):**


For technical support for this class, please contact the UF Help Desk at:

- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- [https://lss.at.ufl.edu/help.shtml](https://lss.at.ufl.edu/help.shtml)

### ACADEMIC REQUIREMENTS AND GRADING

#### Assignments

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Due date</th>
<th>Points or % of final grade (% must sum to 100%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 exams</td>
<td>10/17 &amp; 12/11</td>
<td>40 points or 40% (20 points or 20% each)</td>
</tr>
<tr>
<td>Neuromotor competency</td>
<td>12/12</td>
<td>15 points or 15%</td>
</tr>
<tr>
<td>Orthoses</td>
<td>10/14</td>
<td>10 points or 10%</td>
</tr>
<tr>
<td>Assessment educational handout</td>
<td>10/7</td>
<td>5 points or 5%</td>
</tr>
<tr>
<td>Intervention educational handout</td>
<td>11/12</td>
<td>5 points or 5%</td>
</tr>
<tr>
<td>Professionalism</td>
<td>All semester</td>
<td>10 points or 10%</td>
</tr>
<tr>
<td>Lab notebook submissions</td>
<td>Midnight day of each lab</td>
<td>15 points or 15%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>100 points or 100%</strong></td>
</tr>
</tbody>
</table>

#### Grading


OTD Program Standard Grading Scale: For more information concerning program grading policies see OTD Student Manual.

Point system used (i.e., how do course points translate into letter grades).

<table>
<thead>
<tr>
<th>Points earned</th>
<th>93-100</th>
<th>90-92</th>
<th>87-89</th>
<th>83-86</th>
<th>80-82</th>
<th>77-79</th>
<th>70-76</th>
<th>67-69</th>
<th>63-66</th>
<th>60-62</th>
<th>Below 60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter Grade</td>
<td>A</td>
<td>A-</td>
<td>B+</td>
<td>B</td>
<td>B-</td>
<td>C+</td>
<td>C</td>
<td>D+</td>
<td>D</td>
<td>D-</td>
<td>E</td>
</tr>
</tbody>
</table>

A grade lower than C will result in retaking this course. Please see the OTD Student Manual for details.

Letter grade to grade point conversions are fixed by UF and cannot be changed.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>A</th>
<th>A-</th>
<th>B+</th>
<th>B</th>
<th>B-</th>
<th>C+</th>
<th>C</th>
<th>D+</th>
<th>D</th>
<th>D-</th>
<th>E</th>
<th>WF</th>
<th>I</th>
<th>NG</th>
<th>S-U</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade Points</td>
<td>4.0</td>
<td>3.67</td>
<td>3.33</td>
<td>3.0</td>
<td>2.67</td>
<td>2.33</td>
<td>2.0</td>
<td>1.33</td>
<td>1.0</td>
<td>0.67</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td></td>
</tr>
</tbody>
</table>

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar’s Grade Policy regulations at: http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

Exam Policy
Two multiple choice exams are given in this course using Canvas. Multiple choice exams are used to assess critical thinking in relation to knowledge and skills taught in the course and are provided in the style used on the NBCOT Certification Exam (e.g., there may be more than one “right” answer, but the student must identify the “best” answer). Students who need accommodations for in-class exams must contact the Disability Resource Center and make arrangements prior to the exam.

Policy Related to Make up Exams or Other Work
Any requests for make-ups due to an excused absence must be submitted to the instructor via email within 48 hours of missing an exam. The student will coordinate with the instructor to schedule a date, time, and place to make up the exam. Any work that is submitted late due to technical issues MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail the instructor within 24 hours of the technical difficulty if you wish to request a late submission without points deducted. See “Assignment Policies” below for more information about late assignments.

Pass/Fail Competency Grade: Students must demonstrate competency (i.e., pass all elements in the competency assessment) in order to pass the course. Students failing to demonstrate competency will be provided feedback on what to study, practice, and/or rewrite in order to successfully pass any failed competency assessment. Students will be given three attempts to pass a competency assessment.

- Neuromotor Competency: Students will be given instructions for the Neuromotor Competency on Canvas. Students will be required to have a thorough knowledge of all the course work before the competency. The grading rubric is available on Canvas.

Lab Notebook Grades: Students must attain a passing grade for each lab notebook submission. Failing submissions will be returned to the student. Upon receipt, the student is responsible for improving the notebook within a specified timeframe, which is determined by the grading faculty member, until the notebook receives the passing grade. Students who miss a lab must attach a copy of the signed and approved Excused Absence Petition Form to the completed lab sheet.

Orthoses: Students will fabricate a static splint and a dynamic splint during orthotics lab. Splints will be graded on function, fit, and appearance. More information will be available from the instructor, Mr. Cricchio.
**Student Grade Issues:** If students have issues with a grade, they must submit their concerns in writing to the grading faculty member with documentation to support their position prior to meeting with that faculty member.

**Professionalism:** Student professionalism will be observed throughout the course and monitored. The Professionalism Rubric will be reviewed on the first day of class (see Canvas for a copy of rubric) and will be used to guide the instructor in monitoring professionalism. Please see the Professional Behavior section of this syllabus for more information on expectations for this course.

**Policy Related to Required Class Attendance**

**Attendance Policies:** **Attendance to all exams and class activities is mandatory.** All students will be held responsible for all material presented and discussed in class activities regardless of attendance. If possible, a student who must be late or absent to a class activity should notify the instructor prior to the scheduled time in order to schedule makeup activities. Some experiences cannot be made up. For students with an excused absence an alternative activity will be provided.

If possible, faculty should be informed of absences prior to the time of the scheduled activity (exam, site visit, assignment deadline, presentation), unless it is an illness or emergency.

a) A student who must be absent must notify Ms. Pugh epugh@phhp.ufl.edu AND Dr. Myers ctmyers@phhp.ufl.edu via email prior to the anticipated absence, if possible. (Do not contact guest lecturers.)

b) See the "Policy Related to Make up Exams or Other Work" above related to missing exams.

c) See the Attendance Policy in the OTD Student Manual for procedures on turning in the Absence Petition Form.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx

**Assignment policies:** Assignment due dates are provided in the course outline in this syllabus. All assignments are **due no later than the beginning of class on the date assigned unless otherwise instructed.** Late assignments will be subject to a 10% reduction in grade for each day late, and will be accepted for up to three days after the deadline, unless prior arrangements have been made with the instructor.

All written assignments are to be typed. Lab assignments may be written legibly in ink if submitted in paper format. Correct spelling, grammar, legibility, accuracy, logical thought sequence, continuity, smooth transitions and correct referencing are expected for all assignments. References are to be cited in APA format using the most recent edition of the *Publication Manual of the American Psychological Association.* This reference manual should be used to clarify writing format and style.

All assignments submitted electronically must be submitted using Microsoft Word format (.doc/.docx) or Portable Document format (.pdf) unless otherwise specified by the instructor.

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**STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT**

**Expectations Regarding Course Behavior**

**Professional Behavior** is expected at all times, and can be defined as:

1. Personal responsibility for prompt arrival, and regular participation and attendance in all course activities; with appropriate and judicious use of class and lab time.

2. Assumption of responsibility in keeping classroom in order and laboratory materials properly utilized and stored.
3. Treatment of peers, professors, teaching assistants, guest lecturers, clinical personnel, clients and their families with consideration, confidentiality, and respect.

4. See the information on absences in “Attendance Policies” above and the Absence Policy in the OTD Student Handbook published on the OTD program website. All faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx.

5. **Students are expected to be thoroughly prepared for class.** Students are expected to read and study assigned readings and complete assigned preparatory activities as indicated on the course website and syllabus prior to coming to class. Students are expected to bring all materials necessary to effectively participate or those specifically designated by the instructor to class or lab.

6. Professional work habits also include: being on time for class and staying until class is dismissed; being courteous in lecture and lab by refraining from chatter or other distracting behaviors; turning off all electronic devices; not reading other material during class; meeting deadlines; arranging with instructor or peer to get handouts or announcements if unable to attend class; arranging with the instructor in advance if unable to meet scheduled tests and assignments.

7. Students are expected to actively participate in discussions and lab activities. Participation assists students to develop knowledge and skill in interpersonal relationships and communication by relating to patients and families with various backgrounds and performance deficits, by relating to other students, therapists and supervisors, students gain an understanding of relationships in professional role.

8. Professional attire in lectures and labs when there are guests, in all clinics, and for site visits.
   a) Clean long khaki or black pants that remain fitted when moving and bending.
   b) Collared, adequately fitting shirt that is neither clingy nor revealing and remains discretely tucked into pants when reaching and moving. No T-shirts.
   c) Clean, closed toe shoes with adequate base of support.
   d) Jewelry & make-up kept to a minimum. No hats. No fragrances.

9. Lecture notes and/or Power Point slides are provided solely at the discretion of the presenter. Regardless of the provision of lecture notes/Power Point slides, students are responsible for all materials assigned and covered in class, labs, and site visits.

10. **Laptops/Tablets:** Laptops may be used in class for taking notes, viewing slides, or accessing websites associated with ongoing class activities. Students are not allowed to use laptops in class for any other reason. Topic instructors may further limit or prohibit the use of laptop used during presentations.

**Communication Guidelines**
Faculty will contact students through Canvas or through ufl.edu email addresses. Please sign up to receive notifications from Canvas so that you are aware of new messages and announcements. Students should check their ufl.edu email daily.

**Academic Integrity**
Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”
It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:
https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/
http://gradschool.ufl.edu/students/introduction.html

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Online Faculty Course Evaluation Process

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at https://gatorevals.aa.ufl.edu/students/. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via https://ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students at https://gatorevals.aa.ufl.edu/public-results/.

Policy Related to Guests Attending Class:

Only registered students are permitted to attend class. However, we recognize that students who are caretakers may face occasional unexpected challenges creating attendance barriers. Therefore, by exception, a department chair or his or her designee (e.g., instructors) may grant a student permission to bring a guest(s) for a total of two class sessions per semester. This is two sessions total across all courses. No further extensions will be granted. Please note that guests are not permitted to attend either cadaver or wet labs. Students are responsible for course material regardless of attendance. For additional information, please review the Classroom Guests of Students policy in its entirety. Link to full policy: http://facstaff.phhp.ufl.edu/services/resourceguide/getstarted.htm

SUPPORT SERVICES

Accommodations for Students with Disabilities

If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office http://www.dso.ufl.edu within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

Counseling and Student Health

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: http://www.counseling.ufl.edu. On line and in person assistance is available.
- You Matter We Care website: http://www.umatter.ufl.edu/. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: https://shcc.ufl.edu/
- Crisis intervention is always available 24/7 from:
Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

**Inclusive Learning Environment**

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida’s Non-Discrimination Policy, which reads, “The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans’ Readjustment Assistance Act.” If you have questions or concerns about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: [www.multicultural.ufl.edu](http://www.multicultural.ufl.edu)