

University of Florida
College of Public Health & Health Professions Syllabus
OTH 6437L: Occupation-based Practice and Rehabilitation: Physical Domain LAB (2 credit)
 Fall: 2021
 Delivery Format: In-Person

Instructor Name: Dr. Anna Galloway, OTD, OTR/L, MT-BC
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 Preferred Communication: Email

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 Preferred Communication: Email

Prerequisites

OTH 6324 Psychosocial OT Evaluation and Intervention with a grade of C or higher

Co-requisites

OTH 6437 Occupation-based Practice and Rehabilitation: Physical Domain

PURPOSE AND OUTCOME

Course Overview This course is the lab associated with OTH 6437. This lab course addresses occupation-based practice for adults and older adults with physical impairments resulting in rehabilitation needs. Students will practice assessment and interventions to improve occupational performance of clients across occupational therapy domains and through the occupational therapy process as related to rehabilitation.

Relation to Program Outcomes

This is the course that corresponds to the 1-credit lecture course, OTH 6437L: Occupation-based Practice and Rehabilitation: Physical Domain, which has the same course objectives. The course is situated in the fall semester, second year of the Doctor of Occupational Therapy program. During this semester, the specific application of previously acquired knowledge to more complex activities and issues of participation in adults and seniors is emphasized. Students develop theoretically sound, evidence- and occupation-based interventions grounded upon the analysis and application of clinical competences in the core knowledge of occupational therapy. Classroom and laboratory activities are used to develop and evaluate individual student competencies. The focus is on instructional outcomes (Phase 1) related to the following curricular themes: critical thinking for practice and scholarship, psychomotor skills, collaborative practice, and professionalism.

Course Objectives and/or Goals

Student Learning Objectives- Upon successful completion of the course, students will be able to:	ACOTE Standard(s)	Curricular Theme(s)
Demonstrate ability to identify safety concerns and address safety of self and others.	B.3.7. Safety of Self and Others	Critical Thinking
Apply occupational therapy models of practice and/or theoretical frameworks to the selection of appropriate standardized and/or non-standardized assessments for evaluating occupational performance and creating intervention plans that address occupational therapy's domain of practice (i.e. ADL, IADL, work, rest/sleep, etc.).	B.2.1. Scientific Evidence, Theories, Models of Practice, and Frames of Reference B.4.4 Standardized and Nonstandardized	Critical Thinking; Valuing of Diversity

	Screening and Assessment Tools B.4.5. Application of Assessment Tools and Interpretation of Results	
Administer assessment tools using appropriate procedures and protocols.	B.4.5 Application of Assessment Tools and Interpretation of Results	Psychomotor Skills
Demonstrate an understanding of psychometrics in order to appropriately interpret results of criterion-referenced and norm-referenced standardized assessment tools.	B.4.7. Interpret Standardized Test Scores B.4.8. Interpret Evaluation Data	Critical Thinking
Select and provide appropriate occupation-based and evidence-based interventions, purposeful activities and preparatory methods that support remediation and/or compensation within occupational therapy's domain of practice and/or client safety.	B.4.9. Remediation and Compensation B.4.10. Provide Interventions and Procedures B.4.16. Dysphagia and Feeding Disorders	Critical Thinking; Psychomotor Skills
Provide intervention using orthotic devices, including fabricating and fitting clients for orthotics, and training clients to use and maintain orthotic devices for improved occupational performance.	B.4.12. Orthoses and Prosthetic Devices	Critical Thinking; Psychomotor Skills
Demonstrate understanding of the evidence, rationale, principles, and safety concerns for use of superficial thermal and mechanical modalities, and deep thermal and electrotherapeutic modalities as preparatory to occupation-based and purposeful activity interventions.	B.4.17 Superficial Thermal, Deep Thermal, and Electrotherapeutic Agents and Mechanical Devices	Critical Thinking; Psychomotor Skills
Apply the concepts of grading and adapting to client-centered occupational therapy interventions, including those involving the environment.	B.4.18. Grade and Adapt Processes or Environments	Critical Thinking; Psychomotor Skills
Implement strategies for supervision and collaboration with occupational therapy assistants and other professionals within rehabilitation settings.	B.4.24. Effective Intraprofessional Collaboration B.4.25. Principles of Interprofessional Team Dynamics	Collaborative Practice
Monitor client progress, including the systematic collection and analysis of data, in order to determine need for reassessment and subsequent continuation and/or modification of the intervention plan.	B.4.22. Need for Continued or Modified Intervention	Critical Thinking

Plan for discharge and termination of occupational therapy services based on client needs and resources, and in collaboration with the client, caregiver and team.	B.4.28. Plan for Discharge	Critical Thinking; Collaborative Practice
Positively change behavior based on constructive feedback received in class.	n/a	Professionalism

Instructional Methods

Instructional methods include class lecture, online PowerPoint slides, readings, posted preparatory learning activities, individual and group assignments, presentations, lab experiences, site visits, competency and objective evaluations. This course includes blended learning activities.

DESCRIPTION OF COURSE CONTENT

Topical Outline/Course Schedule (NOTE: Additional readings and preparatory activities will be included on the Canvas website. You will need to check it when preparing for a specific class.)

Week	Date/Day	Class	Course Topics (Subject to Change)	Textbook Readings (note additional preparation requirements in Canvas)	Due Dates
1	TUESDAY 8/24	Lab	Lab: Intro to Physical Rehabilitation and SAFE (clinical reasoning, identifying relevant clinical factors; choosing a treatment theory; choosing an approach)	Dirette & Gutman -Ch 32-35 (Frames of Reference for Physical Disability Rehabilitation)	Lab Sheet due 8/24 Lab Quiz due 8/27 Initial Physical Rehab Review Reflection due Sunday, 8/29, 11:59pm
2	TUESDAY 8/31	Lab	Lab: Assessment and Intervention in Acute Care Settings Part 1 (settings; virtual presentations by guests)	Dirette & Gutman - Ch 47 (Cancer); Chapter 48 (Burns)	Lab Sheet due 8/31 Lab Quiz due 9/3
3	TUESDAY 9/7	Lab	Lab: Assessment and Intervention in Acute Care Settings Part 2 (sensory, pain, non-standardized motor assessment, transferring with lines) <i>*Students celebrating Rosh Hashanah should contact professor</i>	Dirette & Gutman - Ch 14 (Motor Function Intervention); Ch 15 (Motor Control Assessment)	Lab Sheet due 9/7 Lab Quiz due 9/10
4	TUESDAY 9/14	Lab	Lab (flipped): Assessment Tools for the Inpatient Setting (sensory/pain assessment, Box/Blocks, 9HPT, FDT; diagnostic specific assessments)		Lab Sheet due 9/14 Lab Quiz due 9/17
5	TUESDAY 9/21	Lab	Lab (Flipped): Application for Assessment and Intervention of Trunk/Postural Control and Balance (handling, balance assessments, progressing clients with poor trunk/balance)		Lab Sheet due 9/21 Lab Quiz due
6	TUESDAY 9/28	Lab	Occupation-Based Interventions for Neuromotor Conditions (CVA/TBI) (EBP/theoretical concepts)	Dirette & Gutman - Ch 16 (Motor Control Intervention); Ch 12 pp 187-193 (Sensory Intervention)	Lab Sheet due 9/28 Lab Quiz due 10/1
7	TUESDAY 10/5 2:00-6:00	Lab	UE Assessment, Intervention and Orthotics – Part 1 & 2 <i>Guest Speaker: Mike Cricchio, OTR/L</i>		

8	TUESDAY 10/12 2:00-6:00	Lab	UE Assessment, Intervention and Orthotics – Part 3 & 4 <i>Guest Speaker: Mike Cricchio, OTR/L</i>		
9	TUESDAY 10/19 2:00-6:00	Lab	Orthotics Lab <i>Guest Speaker: Mike Cricchio, OTR/L, CHT</i>		
	FRIDAY 10/21		Brooks Rehabilitation Day Trip – 9am-4pm		
10	TUESDAY 10/26 2:00-6:00	Lab	Orthotics Lab <i>Guest Speaker: Mike Cricchio, OTR/L, CHT</i>		Orthotics Check-Off (completed in lab)
11	TUESDAY 11/2	Lab	Lab: Developing Intervention Plans for the Inpatient Client (SCI emphasis, review written/video cases)		Lab Sheet due 11/2 Lab Quiz due 11/5 Treatment Plan Case Study Evaluation Write-Up (individual) due in Canvas by Sunday 11/7 at 11:59pm
12	TUESDAY 11/9	Lab	Feeding, Eating and Swallowing for the Entry-Level Occupational Therapist, continued		Lab Sheet due 11/9 Lab Quiz due 11/12
13	TUESDAY 11/16	Lab	Lab: Treatment Plan Case Study Presentations		Treatment Plan Case Studies due in Canvas by 11:59p 11/14 Case Study Peer Feedback due at the end of class
14	TUESDAY 11/23	Lab	Physical Agent Modalities: PAMs		Lab Sheet due 11/23 Lab Quiz due 11/26 Physical Rehab Review Portfolio and Reflection due 11/21
	WED - FRI 11/24-11/28		THANSGIVING BREAK		
15	11/29-12/3		Fieldwork		
16	TUESDAY 12/7	Lab	Optional Lab for review		
	THUR-FRI 12/9-12/10		Reading days		
17	MON/TUES 12/13-14		Lab Competencies (by appointment)		

Course Materials and Technology

Classes are posted on Canvas and are accessed via E-learning Support Website: <http://elearning.ufl.edu/>. Access to a tutorial that includes the May 2017 upgrade: <https://community.canvaslms.com/videos/1124-canvas-overview-students>

Laptops/Tablets: Laptops may be used in class for taking notes, viewing slides, or accessing websites associated with ongoing class activities. Students are not allowed to use laptops in class for any other reason. Topic instructors may further limit or prohibit the use of laptop used during presentations.

Required Course Materials & Textbooks:

- Dirette, D.P & Gutman, S. A. (Eds.). (2021). *Occupational therapy for physical dysfunction (8th ed.)* Philadelphia: Wolters Kluwer.
 - **It is highly recommended you purchase and retain a hardcopy of this textbook for reference during fieldwork, as a reference in Capstone (if applicable), and to prepare for the NBCOT.**
- Jacobs, M. & Austin, N. M. (2014). *Orthotic intervention for the hand and upper extremity (2nd ed.)* Philadelphia: Lippincott Williams & Wilkins.
 - **This book is a very helpful reference for our Orthotic unit. Those wishing to pursue fieldwork or employment in hand therapy should consider purchasing this book. All others may wish to rent this book. Purchase of this book is *not* required for this course, but you may find it extremely helpful for studying relative to our orthotics unit.**

We will also be referring to textbooks from the OT Foundations and the Psychosocial OT Evaluation & Intervention courses:

- Trickey-Rokenbrod, D. (2017). *Occupational therapy in action: A library of case studies*. Philadelphia: Wolters Kluwer.
- Sames, K. (2014). *Documenting occupational therapy practice (3rd ed.)* Boston: Pearson.
- You will also need membership in the American Occupational Therapy Association to access resources available on the website www.aota.org
- Required journal article readings, links for materials, and learning activities will be posted on the Canvas course website in the corresponding weekly and topic module <http://elearning.ufl.edu/>

Recommended Textbooks (Optional):

- Hinojosa, J. & Kramer, P. (Eds.). (2014). *Evaluation in occupational therapy: Obtaining and interpreting data (4th ed.)*. Bethesda, MD: AOTA Press.
- Asher, I.E. (Ed.). (2014). *Occupational therapy assessment tools: An annotated index (4th ed.)*. Bethesda, MD: AOTA Press.
- Gillen, G. (2015). *Stroke rehabilitation: A function-based approach (4th ed.)* St. Louis, MO: Elsevier Mosby.
- Shumway-Cook A. & Woolacott, M. (2016). *Motor Control, Translating Research into Clinical Practice*. Philadelphia: Lippincott Williams and Wilkins.

For technical support for this class, please contact the UF Help Desk at:

- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

RESPECT FOR DIVERSITY, EQUITY, INCLUSIVITY, AND JUSTICE

It is my intent that students from all backgrounds and perspectives be well served and represented by this course and that the diversity students bring to this class be viewed as a resource, strength, and benefit. It is my intent that my words and actions reflect respect for the diverse experiences and perspectives of others including but not limited to race, color, national origin, religion, sex, sexual orientation, gender, gender identity and expression, disability, age, marital status, family/parental status, socioeconomic status, culture, political beliefs or affiliation, and any other class of individuals protected from discrimination under state or federal law. Through inclusive representation, we can learn to better serve our community, peers, family, friends, and future clients or patients.

In order to deepen our understanding of multiple perspectives, it is necessary for us to engage in difficult conversations and topics. Our conversations may not always be easy. We will make mistakes in our speaking and our listening. We will need patience or courage or imagination or any number of qualities in combination with our texts, classmates, ideas, and

experiences. And we will always need respect for each other. Your participation, suggestions, and feedback are encouraged and welcome.

If any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.

More information and resources from the College of Public Health & Health Professions can be found at:

<https://phhp.ufl.edu/about-phhp/diversity-and-inclusion/>

ACADEMIC REQUIREMENTS AND GRADING

OTH 6437 Lab Assignments

Requirement	Due date	% of final grade (points may vary)
Lab Quizzes	Weekly throughout semester; due Sunday 11:59pm of same week	20%
Physical Rehab Review Portfolio and Reflections	Due in Canvas Sunday, 11/21 by 11:59pm	15%
Treatment Plan Case Study – Evaluation Write-Up (Individual)	Due in Canvas by Sunday 11/7 at 11:59pm	10%
Treatment Plan Case Study (Group)	Due in Canvas by Sunday 11/14 at 11:59pm	15%
Treatment Plan Presentation (Individual Grade)	Presentations in Lab on 11/16	5%
Orthotics Check Off	Due at end of Orthotics Lab 2 10/26	10%
Professionalism	All semester	10%
Clinical Competency		15% - Pass/Fail. Must score 80% with no safety issues to pass.
Total		100%

Grading

OTD Program Standard Grading Scale: For more information concerning program grading policies see *OTD Student Manual*. Point system used (i.e., how do course points translate into letter grades).

Points earned	93-100	90-92	87-89	83-86	80-82	77-79	70-76	67-69	63-66	60-62	Below 60
Letter Grade	A	A-	B+	B	B-	C+	C	D+	D	D-	E

A grade lower than C will result in retaking this course. Please see the *OTD Student Manual* for details.

Letter grade to grade point conversions are fixed by UF and cannot be changed.

Letter Grade	A	A-	B+	B	B-	C+	C	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations at: <http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Exam Policy

One multiple choice exam is given in this course using Canvas. Multiple choice exams are used to assess critical thinking in relation to knowledge and skills taught in the course and are provided in the style used on the NBCOT Certification Exam (e.g., there may be more than one "right" answer, but the student must identify the "best" answer). Students who need accommodations for in-class exams must contact the Disability Resource Center and make arrangements prior to the exam.

Policy Related to Make up Exams or Other Work

Any requests for make-ups due to an excused absence must be submitted to the instructor via email within 48 hours of missing an exam. The student will coordinate with the instructor to schedule a date, time, and place to make up the exam. Any work that is submitted late due to technical issues **MUST** be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You **MUST** e-mail the instructor within 24 hours of the technical difficulty if you wish to request a late submission without points deducted. See "Assignment Policies" below for more information about late assignments.

Professionalism: Student professionalism will be observed throughout the course and monitored. The Professionalism Rubric will be reviewed on the first day of class (see Canvas for a copy of rubric) and will be used to guide the instructor in monitoring professionalism. Please see the Professional Behavior section of this syllabus for more information on expectations for this course.

Student Grade Issues: If students have issues with a grade, they must submit their concerns in writing to the grading faculty member with documentation to support their position prior to meeting with that faculty member.

Policy Related to Required Class Attendance

Attendance Policies: Attendance to all exams and class activities is mandatory. All students will be held responsible for all material presented and discussed in class activities regardless of attendance. If possible, a student who must be late or absent to a class activity should notify the instructor prior to the scheduled time in order to schedule makeup activities. Some experiences cannot be made up. For students with an excused absence an alternative activity will be provided.

If possible, faculty should be informed of absences **prior to the time of the scheduled activity** (exam, site visit, assignment deadline, presentation), unless it is an illness or emergency.

- a) A student who must be absent must notify Dr. Galloway (annagalloway@php.ufl.edu), Dr. Horwitz (hhorwitz@php.ufl.edu), AND Dr. Myers (ctmyers@php.ufl.edu) via email prior to the anticipated absence, if possible. (Do not contact guest lecturers.)
- b) See the "Policy Related to Make up Exams or Other Work" above related to missing exams.
- c) See the Attendance Policy in the OTD Student Manual for procedures on turning in the Absence Petition Form.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Assignment policies: Assignment due dates are provided in the course outline in this syllabus. All assignments are due at **11:59pm** on the due date assigned unless otherwise instructed. Late assignments will be subject to a 10% reduction in grade for each day late and will be accepted for up to three days after the deadline, unless prior arrangements have been made with the instructor.

All written assignments are to be typed. Correct spelling, grammar, legibility, accuracy, logical thought sequence, continuity, smooth transitions and correct referencing are expected for all assignments. References are to be cited in APA format using

the Publication Manual of the American Psychological Association. This reference manual should be used to clarify writing format and style.

All assignments submitted electronically must be submitted using Microsoft Word format (.doc/.docx) or Portable Document format (.pdf) unless otherwise specified by the instructor.

Lab Notebook Grades: Students complete a virtual lab notebook consisting of weekly lab quizzes and lab sheets. Students complete the lab quiz which is graded as complete/incomplete only. Following the quiz deadline, an answer key is released with key takeaway points emphasized. Students are to self-reflect on their understanding of the material using the answer key. Lab sheets will be due on the discussion board by 11:59pm the day of lab. The instructor will review all Discussion Posts and provide general feedback to the class, with individual feedback provided as needed.

Orthoses: Students will fabricate a static splint and/or a dynamic splint during orthotics lab. Splints will be graded on function, fit, and appearance. More information will be available in Canvas.

COVID RELATED POLICIES PERTAINING TO ONLINE LEARNING AND IN-PERSON LABS

On Campus Face-to-Face

We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- If you are experiencing COVID-19 symptoms (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>), please use the UF Health screening system (<https://coronavirus.ufhealth.org/screen-test-protect/covid-19-exposure-and-symptoms-who-do-i-call-if/>) and follow the instructions on whether you are able to attend class.
 - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work (<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>).

Online Synchronous Sessions:

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

Expectations Regarding Course Behavior

Professional Behavior is always expected, and can be defined as:

1. Personal responsibility for prompt arrival, and regular participation and attendance in all course activities; with appropriate and judicious use of class and lab time.
2. Assumption of responsibility in keeping classroom in order and laboratory materials properly utilized and stored.
3. Treatment of peers, professors, teaching assistants, guest lecturers, clinical personnel, clients and their families with consideration, confidentiality, and respect.
4. See the information on absences in "Attendance Policies" above and the Absence Policy in the *OTD Student Handbook* published on the OTD program website. All faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.
5. **Students are expected to be thoroughly prepared for class.** Students are expected to read and study assigned readings and complete assigned preparatory activities as indicated on the course website and syllabus prior to coming to class. Students are expected to bring all materials necessary to effectively participate or those specifically designated by the instructor to class or lab.
6. Professional work habits also include: being on time for class and staying until class is dismissed; being courteous in lecture and lab by refraining from chatter or other distracting behaviors; turning off all electronic devices; not reading other material during class; meeting deadlines; arranging with instructor or peer to get handouts or announcements if unable to attend class; arranging with the instructor in advance if unable to meet scheduled tests and assignments.
7. Students are expected to actively participate in discussions and lab activities. Participation assists students to develop knowledge and skill in interpersonal relationships and communication by relating to patients and families with various backgrounds and performance deficits, by relating to other students, therapists and supervisors, students gain an understanding of relationships in professional role.
8. Professional attire in lectures and labs when there are guests, in all clinics and site visits.
 - a) Clean long khaki or black pants that remain fitted when moving and bending.
 - b) Collared, adequately fitting shirt that is neither clingy nor revealing and remains discretely tucked into pants when reaching and moving. No T-shirts.
 - c) Clean, closed toe shoes with adequate base of support.
 - d) Jewelry & make-up kept to a minimum. No hats. No fragrances.
9. Lecture notes and/or Power Point slides are provided solely at the discretion of the presenter. Regardless of the provision of lecture notes/Power Point slides, students are responsible for all materials assigned and covered in class, labs, and site visits.
10. **Laptops/Tablets:** Laptops may be used in class for taking notes, viewing slides, or accessing websites associated with ongoing class activities. Students are not allowed to use laptops in class for any other reason. Topic instructors may further limit or prohibit the use of laptop used during presentations.

Communication Guidelines

Faculty will contact students through Canvas or through ufl.edu email addresses. Please sign up to receive notifications from Canvas so that you are aware of new messages and announcements. Students should check their ufl.edu email daily.

Academic Integrity

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity."

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

"On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>
<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Online Faculty Course Evaluation Process

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

Policy Related to Guests Attending Class:

Only registered students are permitted to attend class. However, we recognize that students who are caretakers may face occasional unexpected challenges creating attendance barriers. Therefore, by exception, a department chair or his or her designee (e.g., instructors) may grant a student permission to bring a guest(s) for a total of two class sessions per semester. This is two sessions total across all courses. No further extensions will be granted. Please note that guests are **not** permitted to attend either cadaver or wet labs. Students are responsible for course material regardless of attendance. For additional information, please review the Classroom Guests of Students policy in its entirety. Link to full policy: <http://facstaff.php.ufl.edu/services/resourceguide/getstarted.htm>

Class Session Recordings

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture **does not** include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

SUPPORT SERVICES

Accommodations for Students with Disabilities

If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the

letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

Counseling and Student Health

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.
- You Matter We Care website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>
- Crisis intervention is always available 24/7 from:
Alachua County Crisis Center:
(352) 264-6789
<http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

Inclusive Learning Environment

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: www.multicultural.ufl.edu
